



Discovery Days Program Agreement

Contact (First/Last Name) _____

School Name _____

School Address _____

City _____ St _____ Zipcode _____

School Phone _____ Ext _____ Email address _____

Grade _____ # Students _____ # Teachers _____ # Chaperones _____

Date (s) Requested: _____ Check if group will be bringing lunch

Arrival Time

- 9:30 am Other _____
 10:00 am
 10:30 am

Departure Time

- 12:00 pm 1:30 pm
 12:30 pm Other _____
 1:00 pm

Discovery Days Field Study (select one)

Pre-K/Kindergarten

- Habitat Hunt The Giving Tree

Elementary

- Amazing Adaptations Secret Life of Plants
 Happening Habitats The Dirty Details
 Race for Survival (3rd -5th only) Up a Creek

Middle and High School

- Earth's Materials & Processes Habitat Biodiversity Race for Survival Team Challenge
 Survival Adaptations in Wetlands Stream Health Assessment

Please list any special requirements.

Camp Discovery Policies and Expectations

Please review the following policies below to ensure a successful and enjoyable visit to Camp Discovery. Program dates are not confirmed until the Program Reservation Agreement packet has been received; therefore, the agreement should be returned as soon as possible after selecting a date with Camp Discovery staff. Reservation forms can be emailed to campdiscoverystaff@gmail.com or mailed to 208 Claude Bundrick Road, Blythewood, SC 29016. Please mail your \$50 deposit in the form of a check made out to Camp Discovery, 208 Claude Bundrick Road, Blythewood, SC 29016.

As the Camp Discovery field study contact person for my school, I will assure that: **(please initial each section)**

_____ **The Note to Parents and Camp Discovery Liability and Media Release Forms are sent home** with students for parents/guardians to sign and return. Each student *must* have a signed form to participate. Completed forms must be brought to Camp Discovery on the date of the program.

_____ **The Camp Discovery Liability and Media Release Forms are to be completed for each chaperone and teacher to sign and return** for field study. Remember, one chaperone is required for every 10 students.

_____ **I will work with the Camp Discovery team** to discuss logistics and customize field study promptly.

_____ **I will bring a check for the full amount of field study** minus the deposit (\$50) made out to “Camp Discovery”

_____ **All participants will dress appropriately.** Most activities take place outdoors. Closed-toed shoes are strongly recommended.

_____ **All students bring bagged lunches (including beverage)** either from home, or from your school’s food service provider.

_____ **I will take an active role in supervising students,** so that we can have a productive and enjoyable visit. Camp Discovery programs are a collaborative effort and participation is expected for teachers and students.

_____ **I will fill out the online Teacher Evaluation** that will be provided in a follow-up email after the field trip.

By signing this agreement, you also confirm that you understand the following policies:

Field Study Deposit

In order to prevent last minute field study cancellations, a \$50 deposit is required along with this signed agreement to secure a field study. The deposit will be applied towards the full cost of the field study. The deposit is accepted in the form of a check made out to “Camp Discovery”. If an invoice is needed for a purchase order, please call (803) 754-2008 or email campdiscoverystaff@gmail.com.

Program Fees

Discovery Days fees are \$15 per student (up to 4 hours). PreK/K fees are \$10 per student (up to 3 hours). Learners to Leaders fees are customized to include both field study and school visits. Please call our office at (803) 754-2008 for specific pricing information. All teachers and chaperones are FREE!

Payment Information

Payment is due in full on the date of the field trip. A late payment fee equal to 1.5% will be applied weekly to any outstanding invoices that are unpaid 10 days after program date.

Group Size

Camp Discovery can host a minimum of 20 students and a maximum of 80 students per day (unless otherwise noted). Smaller groups (48 or less) provide the best opportunities for hands-on learning. Multiple days can be reserved to accommodate entire grade levels.

Cancellation Policy

If the school must cancel a field study, please contact our office immediately at (803) 754-2008 or campdiscoverystaff@gmail.com. If the school cancels the field trip more than two weeks prior to the scheduled date of the trip, the \$50 deposit will be returned in full. If the school cancels the field trip during the two weeks prior to the scheduled date, the deposit will not be returned. All schedule changes must be made at least 1 week in advance. We will attempt to reschedule your visit, but it may not be possible.

Chaperones

We request that teachers bring one adult for every 10 students for Discovery Days. Chaperones and teachers are always FREE.

Weather Cancellation Policy

In the case of extreme weather conditions (i.e. snow, extreme temperatures, thunderstorms), Camp Discovery may cancel the field study. Cancellations due to weather will be made before the end of school on the day before the scheduled trip whenever possible. Camp staff will contact the school via phone or email on the day prior to scheduled field study. If trip is cancelled due to inclement weather, we will attempt to reschedule the visit, or deposit will be returned.

By signing this agreement, you confirm that you understand and are committed to complying with the above policies and expectations for a great field study!

Signature _____ Date _____