



## CHECK LIST Teachers / Guidance Counselors Youth Leaders

Camp Discovery at His Acres, Inc. • 208 Claude Bundrick Rd. • Blythewood, SC 29016  
Donna E. Johnson, CTRS - President (803) 754-2008

### YOU ARE RESPONSIBLE FOR:

- Complete and mail the “Group Needs Assessment”** – The Group Needs Assessment form will be helpful in giving you ideas of possible areas of focus. We are most interested in your children or youth’s greatest needs! Identify challenges and goals for your group!
  - When completing the form, if you would like to call the camp and be sure that your dates aren’t already booked, feel free to do so.
  - You will get a response about your requested dates. Two dates are put on the calendar. The first is a Plan A field trip day and the second is a rain day.
  - A certified recreation therapist will schedule a visit to assess your group.
  - Afterward you will be called with a list of suggested activities (modifiable). The resulting Menu will be the guide for the day of your field trip.
  
- Permission Slips Deadline** – Download the “Permission Slip and Liability/Photo Release” (or call and we will mail it to you). Send a copy to parents, legal guardians, or social workers and return completed forms to Camp Discovery no less than 14 days before the field trip. An indication regarding permission to take photographs must be checked and names, address, phone number when available and signature are required. A list of approved participants from Camp Discovery will be provided. Only those children/youth/students may attend. This list is based on the content of the permission slips.
  
- Transportation** – Download a Map and provide it to those who may need it.
  
- Adult Chaperones** – There is only one certified therapist working with your group.
  
- Pack and dress as you would for a trip to a state park.**

**Food and Drinks** - You are responsible for water, drinks and food including snacks (we do not have a water fountain or vending machines). The camp has the following amenities available but they must be reserved: a grill, a microwave, a refrigerator, a freezer and a campfire (when conditions permit).

**Dress Codes** – You may want to consider relaxing dress codes for this field trip. Some activities are indoors and some are outdoors. Sneakers or casual shoes and attire are appropriate here. You might want to consider the financial resources of the parents of your students. The staff of Camp Discovery will respect the choice of your group.
  
- Evaluations** – After the field trip, please plan to complete an evaluation offering feedback about your experience. If you have received a group scholarship, a copy of your feedback may be provided to those who have funded your therapy experience.